

# JHANG CHAMBER OF COMMERCE & INDUSTRY

JCCI-Elec./2010/  
29<sup>th</sup> July 2010

## NOTICE OF ANNUAL ELECTION – 2010

**Notice** is hereby given to all members eligible to vote, that annual election of the Chamber shall be held as per schedule enclosed herewith at the office of the Chamber at House No. 947/B, Behind DPO House, Civil Lines, Jhnag Saddar

The election shall be held for the following offices:

**1. Executive Committee**

(a)	Corporate Members	04
(b)	Associate Members	03
(c)	Seat reserved for Women Entrepreneur (Associate Class)	01

<b>2. President</b>	<b>1</b>
<b>3. Vice President</b>	<b>1</b>

The following documents are enclosed for election purpose: -

(i) Election Schedule	(ii) Election Procedure
(iii) Nomination Form	(iv) Specimen of Letter of Authority

**Please note that:**

- (i) The members will cast their votes personally as the Proxy/Postal Ballot is not allowed in the election.

**(FAROOQ AHMAD CHEEMA )**  
SECRETARY GENERAL

(Please Use Letter Head of Your Company/Firm)

**SPECIMEN OF LETTER OF AUTHORITY**  
(As required under Article 24 of the Articles of Association)

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The Secretary General  
JHANG CHAMBER OF COMMERCE AND INDUSTRY

REF \_\_\_\_\_

DATE \_\_\_\_\_

**SUB: LETTER OF AUTHORITY**

Dear Sir,

**Mr.** \_\_\_\_\_ \* Proprietor/Partner/Director of our firm/company or General Manager/ a member of our governing body is an authorized representative of our company/concern and his name appears on the voters list, is hereby authorized to contest the election for Executive Committee of the Chamber scheduled to be held in September 2010. We undertake that if he is elected we shall not withdraw him from the committee during the currency of his term provided that he will have a right to resign from the Committee at any time. We also undertake to abide by the provisions of the Memorandum and Articles of Association of the Chamber and the Rules and Regulations framed thereunder to promote the cause of the Chamber.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Stamp of Firm/Co/Concern

**NOTE:**

- (I) Please attach certified copy of the resolution of Board of Directors/Trustees/
- (II) The Proprietor, Partner or Director of the member firm or company/concern or a person not below the rank of General Manager authorized by the Board of Directors of a public limited company or a multinational company shall be entitled to cast his/her vote at the time of election only if his or her name has already been registered with the Secretary General and his name appears on the list of voters. However, in the case of associated bodies, associations of persons, a society or a trust etc., an authorized person who is a member of the Governing Body may represent the member.

\*Please delete whichever is not applicable.

# Jhang Chamber of Commerce & Industry

## ELECTION SCHEDULE –2010

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|----|---|--|
| 1  | The Secretary General shall display election schedule on the notice board of JCCI and website.  | 29 <sup>th</sup> July 2010<br>Thursday             |
| 2  | The member concerns of the Chamber desiring to change their representative shall intimate changes regarding name of representative to the Secretary General along with necessary proof.   | 5 <sup>th</sup> August 2010<br>Thursday            |
| 3  | The Secretary General shall display the list of all members eligible to vote along with their National Tax Registration Number, Sales Tax Registration if applicable and with the name, national identity card of number of their representative at Notice Board and website of the Chamber.  | 7 <sup>th</sup> August 2010<br>Saturday            |
| 4  | The members who have any objection to the entries/changes in the list of voters shall send their objections in writing to the Secretary General   | 10 <sup>th</sup> August, 2010<br>Tuesday           |
| 5  | The Secretary General will intimate action on the objection or changes sent by members.   | 13 <sup>th</sup> August 2010<br>Saturday           |
| 6  | Any member aggrieved by the decision of the Secretary General, taken in the preceding clause, may make a representation to the Election Commission.   | 16 <sup>th</sup> August 2010<br>Monday             |
| 7  | The Commission will decide the representation.  | 19 <sup>th</sup> August 2010<br>Thursday           |
| 8  | Any person aggrieved by the decision of the Commission or where the Commission fails to decide the representation within the stipulated time mentioned in the preceding clause may appeal to the Director General, and decision of the Director General in this regard shall be final.  | 23 <sup>rd</sup> August 2010<br>Monday             |
| 9  | Director General will decide the appeal.  | 28 <sup>th</sup> August 2010<br>Saturday           |
| 10 | The final list of voters shall be displayed at notice board and at website of the Chamber and shall also be submitted to the D.G.T.O.   | 30 <sup>th</sup> August 2010<br>Monday             |
| 11 | Any person who is eligible to contest the Election for the vacant posts of the Member Executive Committee shall send his nomination papers duly proposed, seconded by a duly registered voter and signed by the candidate, to the Secretary General on the prescribed form in accordance with the Articles of Association or Rules of the Chamber. In the same manner women entrepreneurs desiring to contest the election for the reserved seats in the Executive Committee for women will submit nomination papers. | 2 <sup>nd</sup> September 2010<br>Thursday         |
| 12 | The Secretary General shall provide a copy of final list of voters to each contesting candidate. Except, the candidates of the women seats, as their electoral college is Executive Committee.  | 3 <sup>rd</sup> September 2010<br>Friday           |
| 13 | Scrutiny of the nomination papers and letter of authority by the commission. This clause ipso facto applies to the nominees of the women seats.   | 4 <sup>th</sup> September 2010<br>Saturday         |
| 14 | Circulation by the Secretary General of the list of nominees whose papers have been declared valid and the forms of withdrawal to the said nominees. This clause ipso-facto applies to the nominees of the women seats.   | 6 <sup>th</sup> September 2010<br>Monday           |
| 15 | The objection if any, to the nomination of candidates can be filed to the election Commission. This clause ipso facto applies to the nominees of the women seats. Provided that the candidate for a particular seat will file objections for the candidate of the same seat and for the same class.   | 7 <sup>th</sup> September 2010<br>Tuesday          |
| 16 | The election commission will decide the objections filed under the preceding clause. This clause ipso facto applies to the nominees of the women seats.   | 8 <sup>th</sup> September 2010<br><b>Wednesday</b> |

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|----|---|--|
| 17 | Any candidate, aggrieved by the decision of the Election Commission, taken under preceding clause, where the Commission fails to decide within the time stipulated in the preceding clause may file an appeal to the Director General. This clause ipso facto applies to the nominees of the women seats. | 9 <sup>th</sup> September 2010<br>Thursday         |
| 18 | The Director General Trade Organizations shall decide the appeal preferred under the preceding clause. This clause ipso facto applies to the nominees of the women seats.   | 16 <sup>th</sup> September 2010<br>Thursday        |
| 19 | The Secretary General will receive the withdrawal forms from the nominees completed by the nominees who want to withdraw from the Election. This clause ipso facto applies to the nominees of the women seats.  | 17 <sup>th</sup> September 2010<br><b>Friday</b>   |
| 20 | The Commission will issue final list of candidates.   | 18 <sup>th</sup> September 2010<br>Saturday        |
| 21 | The polling at the registered office of the Chamber, for Corporate Members.   | 25 <sup>th</sup> September 2010<br>Saturday        |
| 22 | The polling at the registered office of the Chamber, for Associate Members.   | 25 <sup>th</sup> September 2010<br><b>Saturday</b> |

Counting of votes shall take place immediately after the polling hours under the supervision of the polling officer in the presence of the polling agents of the Candidates, if any, at the designated site.

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| 23 | The Election Commission shall declare provisional results.   | 25 <sup>th</sup> September 2010<br><b>Saturday</b> |
| 24 | The Election Commission will conduct election for the women reserved seats   | 27 <sup>th</sup> September 2010<br><b>Monday</b>   |
| 25 | Provisional results shall be declared by the Election Commission, about the women reserved seat  | 27 <sup>th</sup> September 2010<br><b>Monday</b>   |
| 26 | Any person elected, as member of E.C shall send his nomination for election as an office bearer duly proposed and seconded by an elected E.C. member and signed by the candidate to the Election Commission. | 28 <sup>th</sup> September 2010<br>Tuesday         |
| 27 | Scrutiny of the nomination papers for the election of office bearers by the Commission   | 28 <sup>th</sup> September 2010<br>Tuesday         |
| 28 | Polling for the election of office bearers.  | 29 <sup>th</sup> September 2010<br>Wednesday       |
| 29 | The announcement of election results within the meaning of Section 14(2) (f) (iii) of the Trade Organizations Ordinance shall be made in General Meeting of the Chamber called for this purpose.             | 30 <sup>th</sup> September 2010<br>Thursday        |

**EXPLANATION:**

- 1) For the purpose of this schedule "Day" means working hours of the Chamber on that day unless otherwise stated.
- 2) If any day on which an activity scheduled to be performed under the election schedule falls on a holiday, such act shall be performed on the day next following the holiday(s)
- 3) If for any reason any candidate does not receive any of the communication of the Secretary General in connection with his election, the election proceedings shall not be invalidated on that score.
- 4) Any activity in connection with the election scheduled will be performed within official working hours.

**NOTE:** "Polling hours" will be the working hours of the JCCI at that day.

# Jhang Chamber of Commerce & Industry

## NOMINATION FORM

JCCI – ELECTION - 2010

### 1. NOMINATION

We do hereby nominate Mr. ....

S/o.....

Director / Partner / Proprietor of M/s. ....

who is  Corporate /  Associate Member of the Jhang Chamber of Commerce and Industry bearing Membership

No. .... to be a candidate for election 2010 as a Member of Executive Committee of the Chamber.

**Residential Address** .....

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**C.N.I.C.**

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➤ **Proposed by Mr.** .....

Of M/s.....

(Name of the Member Firm/Co)

Membership No..... Class of Membership. ....

Signature .....Date.....

➤ **Seconded by Mr.** .....

Of M/s .....

(Name of the Member Firm/Co)

Membership No..... Class of Membership. ....

Signature .....Date.....

### 2. CONSENT OF THE NOMINEE

I do hereby give my consent to the above proposal and solemnly declare that, if elected, I shall abide by the provisions of the Memorandum and Articles of Association of the Chamber and the rules and regulations framed thereunder and shall faithfully discharge my duties and responsibilities in order to promote the cause of the Chamber.

Date.....

Signature of Nominee

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**(For office use only)**

**Papers**

Accepted

Rejected: (reasons to be recorded)

Signature of Secretary General